

**CENTRAL FIRE PROTECTION  
DISTRICT NO. 4**  
Baton Rouge, Louisiana

Financial Report

Year Ended December 31, 2019

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## INDEPENDENT AUDITOR'S REPORT

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Board of Commissioners  
Central Fire Protection District No. 4  
Baton Rouge, Louisiana

### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and major fund of Central Fire Protection District No. 4 (the District), as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### *Opinions*

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and major fund of Central Fire Protection District No. 4, as of December 31, 2019, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the budgetary comparison schedule, schedule of changes in total OPEB liability and related ratios, schedule of employer's share of net pension liability, and schedule of employer pension contributions on pages 30 through 33 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The District has omitted management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of, the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated May 19, 2020, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

***Kolder, Slaven & Company, LLC***  
Certified Public Accountants

Baton Rouge, Louisiana  
May 19, 2020

## **BASIC FINANCIAL STATEMENTS**

**GOVERNMENT-WIDE  
FINANCIAL STATEMENTS (GWFS)**

CENTRAL FIRE PROTECTION DISTRICT NO. 4  
Baton Rouge, Louisiana

Statement of Net Position  
December 31, 2019

|  | Governmental<br>Activities |
|--|----------------------------|
| <b>ASSETS</b>                          |                            |
| Cash and interest-bearing deposits     | \$ 1,095,020               |
| Receivables, net                       | 914,823                    |
| Due from other governmental agencies   | 2,966,884                  |
| Capital assets not being depreciated:  |                            |
| Land                                   | 264,018                    |
| Capital assets, net of depreciation    | <u>2,688,938</u>           |
| Total assets                           | <u>7,929,683</u>           |
| <b>DEFERRED OUTFLOWS OF RESOURCES</b>  |                            |
| Deferred outflows related to pensions  | <u>1,479,083</u>           |
| <b>LIABILITIES</b>                     |                            |
| Accounts and other payables            | 76,212                     |
| Long-term liabilities:                 |                            |
| Portion due or payable within one year | 469,627                    |
| Portion due or payable after one year  | 825,807                    |
| Other post-employment benefits         | 2,644,486                  |
| Net pension liability                  | <u>4,668,886</u>           |
| Total liabilities                      | <u>8,685,018</u>           |
| <b>DEFERRED INFLOWS OF RESOURCES</b>   |                            |
| Deferred inflows related to pensions   | <u>380,956</u>             |
| <b>NET POSITION</b>                    |                            |
| Net investment in capital assets       | 1,863,900                  |
| Unrestricted (deficit)                 | <u>(1,521,108)</u>         |
| Total net position                     | <u>\$ 342,792</u>          |

The accompanying notes are an integral part of the basic financial statements.

CENTRAL FIRE PROTECTION DISTRICT NO. 4  
Baton Rouge, Louisiana

Statement of Activities  
For the Year Ended December 31, 2019

| Activities                        | Expenses            | Program Revenues        |                                       |                                     | Net (Expense)                          |
|-----------------------------------|---------------------|-------------------------|---------------------------------------|-------------------------------------|--|
|                                   |                     | Charges for<br>Services | Operating Grants<br>and Contributions | Capital Grants<br>and Contributions | Revenues and change<br>in Net Position |
|                                   |                     |                         |                                       |                                     | Governmental<br>Activities             |
| Governmental activities:          |                     |                         |                                       |                                     |  |
| Public safety - fire              | \$ 5,008,473        | \$ 400,320              | \$ -                                  | \$ 8,655                            | \$ (4,599,498)                         |
| Interest and fiscal charges       | <u>36,350</u>       | <u>-</u>                | <u>-</u>                              | <u>-</u>                            | <u>(36,350)</u>                        |
| Total governmental activities     | <u>\$ 5,044,823</u> | <u>\$ 400,320</u>       | <u>\$ -</u>                           | <u>\$ 8,655</u>                     | <u>(4,635,848)</u>                     |
| General revenues:                 |                     |                         |                                       |                                     |  |
| Property taxes                    |                     |                         |                                       |                                     | 3,354,325                              |
| State revenue sharing             |                     |                         |                                       |                                     | 299,212                                |
| State supplemental pay            |                     |                         |                                       |                                     | 201,750                                |
| Nonemployer pension contributions |                     |                         |                                       |                                     | 199,878                                |
| Insurance taxes                   |                     |                         |                                       |                                     | 121,762                                |
| Interest and investment earnings  |                     |                         |                                       |                                     | 90,302                                 |
| Gain on disposition of assets     |                     |                         |                                       |                                     | 22,784                                 |
| Miscellaneous                     |                     |                         |                                       |                                     | <u>13,804</u>                          |
| Total general revenues            |                     |                         |                                       |                                     | <u>4,303,817</u>                       |
| Change in net position            |                     |                         |                                       |                                     | (332,031)                              |
| Net position - January 1, 2019    |                     |                         |                                       |                                     | <u>674,823</u>                         |
| Net position - December 31, 2019  |                     |                         |                                       |                                     | <u>\$ 342,792</u>                      |

The accompanying notes are an integral part of the basic financial statements.



**FUND FINANCIAL STATEMENTS (FFS)**

CENTRAL FIRE PROTECTION DISTRICT NO. 4  
Baton Rouge, Louisiana

Balance Sheet  
Governmental Fund  
December 31, 2019

|   | <u>General Fund</u> |
|---|---------------------|
| ASSETS  |                     |
| Cash and interest-bearing deposits  | \$ 1,095,020        |
| Revenue receivable-   |                     |
| Ad valorem taxes, net of allowance for uncollectible<br>taxes of \$25,000 | 654,407             |
| User fees, net of allowance for uncollectible<br>accounts of \$1,000      | 60,942              |
| State revenue sharing   | 199,474             |
| Due from other governmental agencies                                      | <u>2,966,884</u>    |
| Total assets  | <u>\$4,976,727</u>  |
| LIABILITIES, DEFERRED INFLOWS<br>OF RESOURCES, AND FUND BALANCE           |                     |
| Liabilities:  |                     |
| Accounts payable  | \$ 7,703            |
| Accrued expenses and benefits payable                                     | <u>33,628</u>       |
| Total liabilities   | 41,331              |
| Deferred inflows of resources:  |                     |
| Ad valorem taxes, user fees, and intergovernmental revenue                | 412,540             |
| Fund balance:   |                     |
| Unassigned  | <u>4,522,856</u>    |
| Total liabilities, deferred inflows of resources, and fund balance        | <u>\$4,976,727</u>  |

The accompanying notes are an integral part of the basic financial statements.

CENTRAL FIRE PROTECTION DISTRICT NO. 4  
Baton Rouge, Louisiana

Reconciliation of the Governmental Fund Balance Sheet  
to the Statement of Net Position  
December 31, 2019

|   |                    |                   |
|---|--------------------|-------------------|
| Total fund balance for the governmental fund at December 31, 2019   |                    | \$ 4,522,856      |
| Total net position reported for the governmental activities in the statement of net position is different because:  |                    |                   |
| Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds. Those assets consist of:  |                    |                   |
| Land  | \$ 264,018         |                   |
| Depreciable assets, net of \$3,082,796 accumulated depreciation   | <u>2,688,938</u>   | 2,952,956         |
| The deferred outflows of expenditures for pensions are not a use of current resources and, therefore, are not reported in the funds   |                    |                   |
|   |                    | 1,479,083         |
| Long term liabilities are not due and payable in the current period and, therefore, not reported in the governmental funds.   |                    |                   |
| Long-term liabilities at December 31, 2019:   |                    |                   |
| Capital lease   | (329,056)          |                   |
| Accrued interest  | (34,881)           |                   |
| Note payable  | (760,000)          |                   |
| Compensated absences  | (206,378)          |                   |
| Other post-employment benefits  | (2,644,486)        |                   |
| Net pension liability   | <u>(4,668,886)</u> | (8,643,687)       |
| Some of the District's revenues will be collected after year-end, but are not available soon enough to pay for the current period's expenditures and, therefore, are reported as deferred inflows of resources at the fund level. |                    |                   |
| Ad valorem taxes  | 191,974            |                   |
| User fees   | 21,091             |                   |
| State revenue sharing   | <u>199,475</u>     | 412,540           |
| The deferred inflows of contributions for the pension are not available resources and, therefore, are not reported in the funds.  |                    |                   |
|   |                    | <u>(380,956)</u>  |
| Total net position of governmental activities at December 31, 2019  |                    | <u>\$ 342,792</u> |

The accompanying notes are an integral part of the basic financial statements.

CENTRAL FIRE PROTECTION DISTRICT NO. 4  
Baton Rouge, Louisiana

Statement of Revenues, Expenditures, and Changes in Fund Balance  
Governmental Fund  
Year Ended December 31, 2019

|                                      | <u>General Fund</u> |
|--------------------------------------|---------------------|
| Revenues:                            |                     |
| Ad valorem taxes                     | \$ 3,379,287        |
| Charges for services                 | 402,239             |
| Intergovernmental revenues -         |                     |
| State revenue sharing                | 298,656             |
| Fire insurance rebate                | 121,762             |
| State supplemental pay               | 201,750             |
| State grants                         | 8,655               |
| Interest earnings                    | 90,302              |
| Miscellaneous                        | 13,804              |
| Total revenues                       | 4,516,455           |
| Expenditures:                        |                     |
| Current -                            |                     |
| Public safety - fire                 | 3,933,350           |
| Debt service -                       |                     |
| Principal retirement                 | 241,925             |
| Interest charges                     | 11,752              |
| Capital outlay                       | 142,990             |
| Total expenditures                   | 4,330,017           |
| Excess of revenues over expenditures | 186,438             |
| Other financing sources:             |                     |
| Proceeds from the disposal of assets | 27,069              |
| Proceeds from issuance of debt       | 81,325              |
| Total other financing sources        | 108,394             |
| Net change in fund balance           | 294,832             |
| Fund balance, beginning              | 4,228,024           |
| Fund balance, ending                 | \$ 4,522,856        |

The accompanying notes are an integral part of the basic financial statements.

CENTRAL FIRE PROTECTION DISTRICT NO. 4  
Baton Rouge, Louisiana

Reconciliation of the Statement of Revenues, Expenditures, and  
Changes in Fund Balance of Governmental Fund  
to the Statement of Activities  
For the Year Ended December 31, 2019

|   |                  |                     |
|---|------------------|---------------------|
| Total net change in fund balance for the year ended December 31, 2019 per statement of revenues, expenditures and changes in fund balance   |                  | \$ 294,832          |
| Capital outlay which are considered expenditures on the statement of revenues, expenditures, and changes in fund balance  | \$ 119,533       |                     |
| Loss on disposition of assets   | (4,285)          |                     |
| Depreciation expense  | <u>(285,430)</u> | (170,182)           |
| Capital lease proceeds are reported as other financing sources in governmental funds and contribute to the increase in fund balance.  | (81,325)         |                     |
| Repayment of debt obligations is an expenditure in the governmental funds but reduces the liability in the statement of net position.   | <u>241,925</u>   | 160,600             |
| Because some revenues are not considered measurable at year end, the are not considered "available" revenues in the governmental funds.<br>Nonemployer pension contributions  |                  | 199,878             |
| Some of the District's revenues will be collected after year-end, but are not available soon enough to pay for the current period's expenditures and, therefore, are reported as deferred inflows of resources at the fund level. |                  |                     |
| Ad valorem taxes  | (24,962)         |                     |
| User fees   | (1,919)          |                     |
| State revenue sharing   | <u>556</u>       | (26,325)            |
| Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.   |                  |                     |
| Accrued interest  | (24,598)         |                     |
| Compensated absences  | 6,322            |                     |
| Other post-employment benefits  | (300,377)        |                     |
| Pension expense   | <u>(472,181)</u> | <u>(790,834)</u>    |
| Total change in net position for the year ended December 31, 2019 per statement of activities   |                  | <u>\$ (332,031)</u> |

The accompanying notes are an integral part of the basic financial statements.

CENTRAL FIRE PROTECTION DISTRICT NO. 4  
Baton Rouge, Louisiana

Notes to the Basic Financial Statements

(1) Summary of Significant Accounting Policies

The accompanying financial statements of the Central Fire Protection District No. 4 (District) have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. GAAP includes all relevant Governmental Accounting Standards Board (GASB) pronouncements. The accounting and reporting framework and the more significant accounting policies are discussed in subsequent subsections of this note.

A. Financial Reporting Entity

The Central Fire Protection District No. 4 (the District) was formed in 1976 by the City of Baton Rouge, Parish of East Baton Rouge (City/Parish).

The purpose of the District is to provide fire protection rescue and emergency medical service for the citizens of the District. The District serves approximately 35,000 individuals. The District employs permanent full-time employees and part-time employees. It also employs temporary employees as needed. Limited services are provided through volunteers. No value is attributed to the volunteer services in the accompanying financial statements.

A five-member board governs the District. Two board members are appointed by the City/Parish and two are appointed by the Central City Council. The fifth member is appointed by the other board members. No members are compensated.

The Board of Commissioners has the authority to make decisions, appoint administrators and managers, and significantly influence operations. It also has the primary accountability for fiscal matters. Therefore, the District is a financial reporting entity as defined by Section 2100 of the 2011 Governmental Accounting Standards Board ("GASB") *Codification of Governmental Accounting and Financial Reporting Standards*, "Defining the Financial Reporting Entity". There are no component units included within the reporting entity.

B. Basis of Presentation

Government-Wide Financial Statements (GWFS)

The statement of net position and statement of activities display information about the reporting government as a whole. They include the fund of the reporting entity, which is considered to be a governmental activity.

The statement of activities presents a comparison between direct expenses and program revenues for each function of the District's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) fees and charges paid by the recipients for goods or services offered by the programs, and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

CENTRAL FIRE PROTECTION DISTRICT NO. 4  
Baton Rouge, Louisiana

Notes to the Basic Financial Statements (Continued)

Fund Financial Statements (FFS)

The accounts of the District are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a separate set of self-balancing accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements.

The fund of the District is classified as a governmental fund. The emphasis on fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. The District has only one fund, a governmental fund. A fund is considered major if it is the primary operating fund of the entity or meets the following criteria:

- a. Total assets, deferred outflows of resources, liabilities, deferred inflows of resources, revenues, or expenditures/expenses of that individual governmental or enterprise fund are at least 10 percent of the corresponding total for all funds of that category or type; and
- b. Total assets, deferred outflows of resources, liabilities, deferred inflows of resources, revenues, or expenditures/expenses of the individual governmental or enterprise fund are at least 5 percent of the corresponding total for all governmental and enterprise funds combined.

The major fund of the District is described below:

Governmental Fund -

General Fund

The General Fund, as provided by Louisiana Revised Statute 13:781 is the principal fund of the District and is used to account for the operations of the District. General operating expenditures are paid from this fund.

C. Measurement Focus/Basis of Accounting

Measurement focus is a term used to describe “which” transactions are recorded within the various financial statements. Basis of accounting refers to “when” transactions are recorded regardless of the measurement focus applied.

Measurement Focus

On the government-wide statement of net position and the statement of activities, governmental activities are presented using the economic resources measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net position (or cost recovery) and financial position.

CENTRAL FIRE PROTECTION DISTRICT NO. 4  
Baton Rouge, Louisiana

Notes to the Basic Financial Statements (Continued)

All assets, deferred outflows of resources, liabilities, and deferred inflows of resources associated with its activities are reported. Government-wide fund equity is classified as net position. In the fund financial statements, the “current financial resources” measurement focus is used. Only current financial assets and liabilities are generally included on its balance sheet. Their operating statement presents sources and uses of available spendable financial resources during a given period. This fund uses fund balance as its measure of available spendable financial resources at the end of the period.

Basis of Accounting

In the government-wide statement of net position and statement of activities, the governmental activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used. Revenues, expenses, gains, losses, assets, deferred outflows of resources, liabilities, and deferred inflows of resources resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Revenues are classified by source and expenditures are classified by function and character. Expenditures (including capital outlay) generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures are recorded only when payment is due.

The District reports deferred inflows of resources on its governmental fund balance sheet. For governmental fund financial statements, deferred inflows arise when potential revenue does not meet both the “measurable” and “available” criteria for recognition in the current period. Deferred inflows also arise when resources are received before the District has a legal claim to them, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the District has a legal claim to the resources, the deferred inflow is removed from the balance sheet and revenue is recognized.

When both restricted and unrestricted resources are available for use, it is the District’s policy to use restricted resources first, then unrestricted resources as they are needed.



CENTRAL FIRE PROTECTION DISTRICT NO. 4  
Baton Rouge, Louisiana

Notes to the Basic Financial Statements (Continued)

D. Assets, Deferred Outflows, Liabilities, Deferred Inflows and Equity

Cash and interest-bearing deposits

For purposes of the statement of net position, cash and interest-bearing deposits include all demand accounts, savings accounts, and certificates of deposits of the District.

Receivables

In the government-wide statements, receivables consist of all revenues earned at year-end and not received.

Capital Assets

Capital assets, which include property, plant, and equipment, are reported in the governmental activities column in the government-wide financial statements. Capital assets are capitalized at historical cost or estimated cost if historical cost is not available. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation. The District maintains a threshold level of \$2,000 or more for capitalizing capital assets. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Depreciation of all exhaustible capital assets is recorded as an expense in the statement of activities, with accumulated depreciation reflected in the statement of net assets. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. The range of estimated useful lives by type of asset is as follows:

|                                   | <u>Years</u> |
|-----------------------------------|--------------|
| Buildings                         | 7 - 40       |
| Equipment, furniture and fixtures | 5 - 15       |

Employee Benefit Policy

Employees who work 24-hour shifts who have been employed for one to five years earn 11 days of vacation pay; for six to ten years of service, they earn 12 days; for eleven to fifteen, they earn 14 days; over sixteen years and over, they earn 15 days. Employees who work a 40-hour week who have been employed for one to five years earn 15 days of vacation pay; for six to ten years of service, they earn 20 days; for eleven to fifteen, they earn 25 days; over sixteen years and over, they earn 30 days. For all employees up to three days of vacation a year may be carried over to the next year at the Fire Chief's discretion. Unless an exception was approved by the board no employee may carry more than 240 hours at year end. Any employee with over 240 hours may not accumulate more but may use the vacation they earn in the current year without effecting their balance. Employees of the District are not allowed to carry over sick leave and sick pay is not paid upon resignation or retirement.

CENTRAL FIRE PROTECTION DISTRICT NO. 4  
Baton Rouge, Louisiana

Notes to the Basic Financial Statements (Continued)

Deferred Outflows of Resources and Deferred Inflows of Resources

In some instances, the GASB requires a government to delay recognition of decreases in net position as expenditures until a future period. In other instances, governments are required to delay recognition of increases in net position as revenues until a future period. In these circumstances, deferred outflows of resources and deferred inflows of resources result from the delayed recognition of expenditures or revenues, respectively. At December 31, 2019, the District recognized \$412,540 of deferred inflows of resources resulting from ad valorem tax collections, user fee collections, and state revenue sharing received more than 60 days after the close of the fiscal year in the fund financial statements. On the government-wide financial statements, the District recognized deferred inflows of resources and deferred outflows of resources attributable to pension benefits.

Equity Classifications

In the government-wide statements, equity is classified as net position and displayed in three components:

- a. Net investment in capital assets – Consists of net capital assets reduced by outstanding balances of any related debt obligations and deferred inflows of resources attributable to the acquisition, construction, or improvement of those assets and increase by balances of deferred outflows of resources related to those assets.
- b. Restricted net position – Net position is considered restricted if their use is constrained to a particular purpose. Restrictions are imposed by external organizations such as federal or state laws or buyers of the District's debt. Restricted net position is reduced by liabilities and deferred inflows of resources related to the restricted assets.
- c. Unrestricted net position – consists of all other net position that does not meet the definition of the above two components and is available for general use by the District.

In the fund financial statements, governmental fund equity is classified as fund balance. As such, fund balances of the governmental funds are classified as follows.

- a. Nonspendable – amounts that cannot be spent either because they are in nonspendable form or because they are legally or contractually required to be maintained intact.
- b. Restricted – amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

CENTRAL FIRE PROTECTION DISTRICT NO. 4  
Baton Rouge, Louisiana

Notes to the Basic Financial Statements (Continued)

- c. Committed – amounts that can be used only for specific purposes determined by a formal decision of the Board, which is the highest level of decision-making authority for the District.
- d. Assigned – amounts that do not meet the criteria to be classified as restricted or committed but that are intended to be used for specific purposes determined by a formal decision of the Board.
- e. Unassigned – all other spendable amounts.

When an expenditure is incurred for the purposes for which both restricted and unrestricted fund balance is available, the District considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the District considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the District has provided otherwise in his commitment or assignment actions.

E. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

(2) Cash and Interest-Bearing Deposits

Under state law, the District may deposit funds within a fiscal agent bank organized under the laws of the State of Louisiana, the laws of any other state in the union, or the laws of the United States. The District may invest in United States bonds, treasury notes, or certificates and time deposits of state banks organized under Louisiana law and national banks having principal offices in Louisiana. At December 31, 2019, the District's cash and interest-bearing deposits (book balances) consisted of demand deposits totaling \$1,095,020.

Custodial credit risk for deposits is the risk that in the event of the failure of a depository financial institution, the District's deposits may not be recovered or will not be able to recover collateral securities that are in the possession of an outside party. These deposits are stated at cost, which approximates market. Under state law, these deposits, (or the resulting bank balances) must be secured by federal deposit insurance or similar federal security or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank. These securities are held in the name of the District or the pledging fiscal agent bank by a holding or custodial bank that is mutually acceptable to both parties.

CENTRAL FIRE PROTECTION DISTRICT NO. 4  
Baton Rouge, Louisiana

Notes to the Basic Financial Statements (Continued)

Deposit balances (bank balances) at December 31, 2019, are secured as follows:

|                           |                     |
|---------------------------|---------------------|
| Bank balances             | <u>\$ 1,212,371</u> |
| Secured by:               |                     |
| Federal deposit insurance | \$ 250,000          |
| Pledged securities        | <u>962,371</u>      |
|                           | <u>\$ 1,212,371</u> |

Deposits in the amount of \$962,371 were exposed to custodial credit risk. These deposits are uninsured and collateralized with securities held by the pledging institution's trust department or agent, but not in the District's name. The District does not have a policy for custodial credit risk.

(3) Ad Valorem Taxes

Ad valorem taxes attach as an enforceable lien on property as of January 1 of each year. Taxes are levied in September or October and billed to the taxpayers by the East Baton Rouge Parish Sheriff in November. Billed taxes are based on assessed values determined by the East Baton Rouge Parish Assessor and are collected the East Baton Rouge Parish Sheriff.

For the year ended December 31, 2019, taxes were levied at the rate of 19.25 mills on property with net assessed valuations totaling \$249,904,699. Total taxes levied during 2019 were \$3,410,352, excluding \$1,400,359 due to homestead exemption. Taxes receivable at December 31, 2019 of \$654,407 consisted of \$679,407 gross taxes receivable less an allowance for uncollectible taxes of \$25,000.

(4) User Charges

The District is empowered to assess a user charge of \$32 for each residential and commercial structure in the District. The District has an agreement for the sheriff to place the user charges on the property tax statements. They are subject to the same enforcement procedures as property taxes. Total user charges levied during 2019 were \$399,034. User fees receivable at December 31, 2019 of \$60,942 consisted of \$61,942 gross taxes receivable less an allowance for uncollectible accounts of \$1,000.

(5) Due From Other Governmental Agencies

Amounts due from other governmental agencies consist of the following:

|                                  |                     |
|----------------------------------|---------------------|
| East Baton Rouge Parish Sheriff: |                     |
| Ad valorem taxes                 | \$ 2,657,271        |
| User charges                     | 309,466             |
| Interest                         | <u>147</u>          |
|                                  | <u>\$ 2,966,884</u> |

CENTRAL FIRE PROTECTION DISTRICT NO. 4  
Baton Rouge, Louisiana

Notes to the Basic Financial Statements (Continued)

(6) Capital Assets

Capital asset balances and activity for the year ended December 31, 2019 are as follows:

|                                     | Balance<br>01/01/19 | Additions           | Deletions       | Balance<br>12/31/19 |
|-------------------------------------|---------------------|---------------------|-----------------|---------------------|
| Land                                | \$ 264,018          | \$ -                | \$ -            | \$ 264,018          |
| Construction in Progress            | -                   | 9,862               | -               | 9,862               |
| Buildings                           | 2,217,947           | 15,156              | -               | 2,233,103           |
| Equipment, furniture and fixtures   | <u>3,514,271</u>    | <u>94,515</u>       | <u>80,017</u>   | <u>3,528,769</u>    |
| Totals                              | 5,996,236           | 119,533             | 80,017          | 6,035,752           |
| Less: accumulated depreciation      | <u>2,873,098</u>    | <u>285,430</u>      | <u>75,732</u>   | <u>3,082,796</u>    |
| Capital assets, net of depreciation | <u>\$3,123,138</u>  | <u>\$ (165,897)</u> | <u>\$ 4,285</u> | <u>\$2,952,956</u>  |

Depreciation expense of \$285,430 was charged to public safety.

(7) Accounts and Other Payables

Accounts and other payables consist of the following at December 31, 2019:

|                                 |                  |
|---------------------------------|------------------|
| Accounts                        | \$ 7,703         |
| Payroll and related liabilities | 33,628           |
| Interest                        | <u>34,881</u>    |
|                                 | <u>\$ 76,212</u> |

(8) Long-Term Liabilities

Note Payable – On January 25, 2017, the District entered into a note agreement with the Federal Emergency Management Agency (FEMA) for a Community Disaster Loan in the amount of \$779,500 bearing interest of 2% per annum. The principal and interest are due on January 24, 2022 and may be canceled pursuant to Section 417 of the Stafford Disaster Relief and Emergency Assistance Act. At December 31, 2019, the outstanding balance was \$760,000 and \$19,500 was available to draw on the note payable.

Capital Lease – On April 19, 2013, the District entered into an equipment lease purchase agreement, maturing on April 1, 2020, annual payments of \$254,423, including interest of 2.4%, secured by vehicles with a book value of \$897,141 (net of \$725,828 accumulated depreciation). At December 31, 2019, the outstanding balance was \$247,731.

Capital Lease – On August 27, 2019, the District entered into an equipment lease purchase agreement, maturing on September 1, 2021, annual payments of \$42,612, including interest of 3.18%, secured by radios with a book value of \$78,421 (net of \$2,905 accumulated depreciation). At December 31, 2019, the outstanding balance was \$81,325.

CENTRAL FIRE PROTECTION DISTRICT NO. 4  
Baton Rouge, Louisiana

Notes to the Basic Financial Statements (Continued)

During the year ended December 31, 2019, the following changes occurred in long-term liabilities:

|                      | <u>1/1/2019</u>     | <u>Additions</u>  | <u>Reductions</u> | <u>12/31/2019</u>   | <u>Due within<br/>one year</u> |
|----------------------|---------------------|-------------------|-------------------|---------------------|--------------------------------|
| Compensated absences | \$ 212,700          | \$ 181,870        | \$ 188,192        | \$ 206,378          | \$ 181,870                     |
| Capital lease        | 489,656             | 81,325            | 241,925           | 329,056             | 287,757                        |
| Note payable         | <u>760,000</u>      | <u>-</u>          | <u>-</u>          | <u>760,000</u>      | <u>-</u>                       |
| Totals               | <u>\$ 1,462,356</u> | <u>\$ 263,195</u> | <u>\$ 430,117</u> | <u>\$ 1,295,434</u> | <u>\$ 469,627</u>              |

The annual debt service to maturity at December 31, 2019 are as follows:

| Year Ending<br>December 31, | <u>Capital Lease</u> |                 | <u>Note Payable</u> |                  | <u>Total</u>        |                  |
|-----------------------------|----------------------|-----------------|---------------------|------------------|---------------------|------------------|
|                             | <u>Principal</u>     | <u>Interest</u> | <u>Principal</u>    | <u>Interest</u>  | <u>Principal</u>    | <u>Interest</u>  |
| 2020                        | \$ 287,757           | \$ 8,532        | \$ -                | \$ 15,200        | \$ 287,757          | \$ 23,732        |
| 2021                        | 41,299               | 1,313           | -                   | 15,200           | 41,299              | 16,513           |
| 2022                        | -                    | -               | -                   | 15,200           | -                   | 15,200           |
| 2023                        | <u>-</u>             | <u>-</u>        | <u>760,000</u>      | <u>15,200</u>    | <u>760,000</u>      | <u>15,200</u>    |
| Total                       | <u>\$ 329,056</u>    | <u>\$ 9,845</u> | <u>\$ 760,000</u>   | <u>\$ 60,800</u> | <u>\$ 1,089,056</u> | <u>\$ 70,645</u> |

(9) Other Post-Employment Benefits

**Plan Description:**

*Plan Description* – District administers a single-employer defined benefit healthcare plan. The plan provides health insurance benefits to eligible retirees and their spouses. Benefits provisions are established and may be amended by the Board of Commissioners. No assets are accumulated in a trust that meets the criteria in paragraph 4 of Governmental Accounting Standards Board (GASB) Statement No. 75. The Plan does not issue a publicly available report.

*Benefits Provided* - Retirees may continue their coverage paying approximately 50% of premiums and receiving the same benefits as they did prior to their retirement. Current employees pay approximately 35%.

*Employees Covered by Benefit Terms* – At December 31, 2019, there were 36 active members and 1 retiree covered by the medical plan terms.

**Total OPEB Liability**

The District’s total OPEB liability of \$2,644,486 was measured as of December 31, 2019 and was determined by using an Alternative Measurement Method in place of an actuarial valuation.

CENTRAL FIRE PROTECTION DISTRICT NO. 4  
Baton Rouge, Louisiana

Notes to the Basic Financial Statements (Continued)

*Actuarial Assumptions and other inputs* – The total OPEB liability was determined using the following assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified. The bond yield was based on a 20-year tax exempt municipal bond.

|                               |  |
|-------------------------------|--|
| Age Adjustment Factor         | 2.816450   |
| Average Retirement Age        | 60   |
| Actuarial Cost Method         | Entry Age Normal   |
| Amortization Method           | Level Percentage of Payroll  |
| Assets Backing OPEB Liability | None   |
| Plan Asset Return             | 0.00%  |
| Bond Yield                    | 2.75%  |
| Discount Rate                 | 2.75%  |
| Prior Year Discount Rate      | 5.00%  |
| Projected Salary Increases    | 3.00%  |
| Amortization Period           | 20   |
| Percentage Participation      | 100%   |
| <br>NOL and ADC               | <br>Calculated Using the Alternative<br>Measurement Method in accordance with<br>GASB methodology.   |
| <br>Mortality Table           | <br>RP2000 Mortality Table for Males and<br>Females Projected 18 years.  |
| <br>Turnover Assumption       | <br>Derived from data maintained by the U.S.<br>Office of Personnel Management regarding<br>the most recent experience of the employee<br>group covered by the Federal Employees<br>Retirement System. |

CENTRAL FIRE PROTECTION DISTRICT NO. 4  
Baton Rouge, Louisiana

Notes to the Basic Financial Statements (Continued)

**Changes in the Total OPEB Liability**

|   |                           |
|---|---------------------------|
| Balance at December 1, 2019                       | <u>\$ 2,344,109</u>       |
| Changes for the year:                             |                           |
| Service cost                                      | \$ 73,849                 |
| Interest  | 120,868                   |
| Difference between expected and actual experience | -                         |
| Changes in assumptions                            | 106,863                   |
| Benefit payments and net transfers                | <u>(1,203)</u>            |
| Net changes                                       | <u>300,377</u>            |
| Balance at December 31, 2019                      | <u><u>\$2,644,486</u></u> |

*Sensitivity of the total OPEB liability to changes in the discount rate* – The following presents the total OPEB liability of the District, as well as what the District’s total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (1.750%) or 1-percentage-point higher (2.750%) than the current discount rate:

|                      | <u>1% Decrease</u> | <u>Current<br/>Discount Rate</u> | <u>1% Increase</u> |
|----------------------|--------------------|----------------------------------|--------------------|
|                      | 1.75%              | 2.75%                            | 3.75%              |
| Total OPEB liability | \$ 3,082,529       | \$ 2,644,486                     | \$ 2,288,183       |

*Sensitivity of the total OPEB liability to changes in the healthcare cost trend rates* – The following presents the total OPEB liability of the District, as well as what the District’s total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower (3.70%) or 1-percentage-point higher (5.70%) than the current healthcare trend rates:

|                      | <u>1% Decrease</u> | <u>Current<br/>Discount Rate</u> | <u>1% Increase</u> |
|----------------------|--------------------|----------------------------------|--------------------|
|                      | 3.70%              | 4.70%                            | 5.70%              |
| Total OPEB liability | \$ 2,205,805       | \$ 2,644,486                     | \$ 3,194,354       |

**OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB**

For the year ended December 31, 2019, the District recognized OPEB expense of \$300,377. At December 31, 2019, there were no deferred inflows or outflows of resources related to OPEB.

**Payables to the Plan**

At December 31, 2019, the District did not have any amounts payable to the plan.



CENTRAL FIRE PROTECTION DISTRICT NO. 4  
Baton Rouge, Louisiana

Notes to the Basic Financial Statements (Continued)

(10) Employee Retirement Systems

The District participates in a cost-sharing defined benefit plan, administered by a public employee retirement system. Article X, Section 29(F) of the Louisiana Constitution of 1974 assigns the authority to establish and amend benefit provisions of the plan administered by the public employee retirement system to the State Legislature. The plan is not closed to new entrants. Substantially all District employees participate in the following retirement system:

**Plan Description:**

State of Louisiana – Firefighters’ Retirement System (FRS) provides retirement, disability, and survivor benefits to eligible employees and their beneficiaries as defined in LRS 11:2251-2254 and 11:2256.

The system’s financial statements are prepared using the accrual basis of accounting. Employer and employee contributions are recognized in the period in which the employee is compensated for services performed. Benefits and refunds are recognized when due and payable in accordance with the terms of each plan. Interest income is recognized when earned.

**Plan Description (Continued):**

A brief summary of eligibility and benefits of the plan is provided in the following table:

|  |   |
|--|---|
| Final average salary                                       | Highest 36 months   |
| Years of service required and/or age eligible for benefits | 25 years of any age<br>20 years age 50<br>12 years age 55 |
| Benefit percent per years of service                       | 3.33%   |

**Contributions**

Article X, Section 29(E)(2)(a) of the Louisiana Constitution of 1974 assigns the Legislature the authority to determine employee contributions. Employer contributions are actuarially determined using statutorily established methods on an annual basis and are constitutionally required to cover the employer’s portion of the normal cost and provide for the amortization of the unfunded accrued liability. Employer contributions are adopted by the Legislature annually upon recommendation of the Public Retirement Systems’ Actuarial Committee. For the year ended December 31, 2019, the contribution percentages for employees and employer were 10.0% and 27.75%, respectively. The amounts contributed from non-employer contributing entities and from the District for the year ended December 31, 2019 were \$199,878 and \$506,487, respectively.

CENTRAL FIRE PROTECTION DISTRICT NO. 4  
Baton Rouge, Louisiana

Notes to the Basic Financial Statements (Continued)

**Net Pension Liability**

The District's net pension liability at December 31, 2019 of \$4,668,886 is comprised of its proportionate share of the net pension liability relating to the cost-sharing plan in which the District is a participating employer. The District's net pension liability for the plan was measured as of the plan's measurement date (June 30, 2019) and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The District's proportionate share of the net pension liability for the plan in which it participates was based on the District's required contributions in proportion to total required contributions for all employers.

As of the most recent measurement date, the District's proportion for the plan was 0.745601% and the change in proportion from the prior measurement date was an increase of 0.026007%.

Since the measurement date of the net pension liability was June 30, 2019, the net pension liability is based upon fiduciary net position for the plan as of that date. Detailed information about the pension plan's assets, deferred outflows, deferred inflows, and fiduciary net position that was used in the measurement of the District's net pension liability is available in the separately issued plan financial report which may be accessed on their website at <http://www.lafirefightersret.com>.

**Actuarial Assumptions**

The following table provides information concerning actuarial assumptions used in the determination of the total pension liability for the defined benefit plan in which the District is a participating employer:

|   |                         |
|---|-------------------------|
| Date of experience study on which significant assumptions are based | 7/1/2009 -<br>6/30/2014 |
| Expected remaining service lives                                    | 7                       |
| Inflation Rate  | 2.500%                  |
| Projected salary increases  | 4.50% - 14.75%          |
| Projected benefit changes including COLAs                           | None                    |
| Source of mortality assumptions                                     | (1), (2)                |

- (1) RP-2000 Disabled Lives Mortality Table for disabled annuitants set back 5 years for males and 3 years for females.
- (2) RP-2000 Combined Healthy with Blue Collar Adjustment Sex Distinct Table Projected to 2031 using Scale AA.

CENTRAL FIRE PROTECTION DISTRICT NO. 4  
Baton Rouge, Louisiana

Notes to the Basic Financial Statements (Continued)

**Cost of Living Adjustments**

The pension plan in which the District participates has the authority to grant cost-of-living adjustments (COLAs) on an ad hoc basis.

Pursuant to LRS 11:242(B), the power of the Board of Trustees of the statewide system (FRS) to grant a COLA is effective in calendar years that the legislature fails to grant a COLA, unless in the legislation granting a COLA, the legislature authorizes the Board of Trustees to provide an additional COLA.

The authority to grant a COLA by the Board is subject to the funded status and interest earnings. The effects of the benefit changes made as a result of the COLAs is included in the measurement of the total pension liability as of the measurement date at which the ad hoc COLA was granted and the amount is known and reasonably estimable.

**Discount Rate**

The discount rate used to measure the District's total pension liability for the plan and the significant assumptions used in the determination of the discount rate for the plan are as follows:

|  |        |
|--|--------|
| Discount rate                                | 7.15%  |
| Change in discount rate from prior valuation | -0.15% |
| Plan cash flow assumptions                   | (1)    |
| Rates incorporated in the Discount Rate:     |        |
| Long-term Rate of Return                     | 7.15%  |
| Periods applied                              | All    |
| Municipal Bond Rate                          | N/A    |

\*Plan Cash Flow Assumptions:

- 1) Plan member contributions will be made at the current contributions rates and sponsor contributions will be made at the actuarially determined rates.

The discount rate used to measure the District's total pension liability for the plan is equal to the long-term expected rate of return on pension plan investments that are expected to be used to finance the payment of benefits. The long-term expected rate of return for the plan was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expenses and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation and an adjustment for the effect of rebalancing/diversification.

CENTRAL FIRE PROTECTION DISTRICT NO. 4  
Baton Rouge, Louisiana

Notes to the Basic Financial Statements (Continued)

The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized for the plan in the following table:

| Asset Class                      | Target<br>Allocation | Long-term<br>Expected Real<br>Rates of Return |
|----------------------------------|----------------------|---|
| Domestic Equity                  | 21.50%               | 5.98%   |
| International Equity             | 17.50%               | 7.52%   |
| Global Equity                    | 10.00%               | 6.59%   |
| Fixed Income                     | 31.00%               | 2.17%   |
| Real Estate                      | 6.00%                | 4.14%   |
| Private Equity                   | 4.00%                | 10.52%  |
| Global Tactical Asset Allocation | 5.00%                | 4.37%   |
| Risk Parity                      | <u>5.00%</u>         | 4.67%   |
| Total                            | <u>100%</u>          |   |

**Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions:**

Changes in the net pension liability may either be reported in pension expense in the year the change occurred or recognized as a deferred outflow of resources or a deferred inflow of resources in the year the change occurred and amortized into pension expense over a number of years. For the year ended December 31, 2019, the District recognized \$978,668 in pension expense related to the defined benefit plan in which it participates.

At December 31, 2019, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

|  | Deferred<br>Outflows of<br>Resources | Deferred<br>Inflows of<br>Resources |
|--|--------------------------------------|-------------------------------------|
| Differences between expected and actual experience   | \$ -                                 | \$ 336,787                          |
| Changes of assumptions   | 424,755                              | 340                                 |
| Net difference between projected and actual earnings on pension plan investments                             | 313,970                              | -                                   |
| Change in proportion and differences between employer contributions and proportionate share of contributions | 481,109                              | 43,829                              |
| Employer contributions subsequent to the measurement date  | <u>259,249</u>                       | -                                   |
| Total  | <u>\$ 1,479,083</u>                  | <u>\$ 380,956</u>                   |

CENTRAL FIRE PROTECTION DISTRICT NO. 4  
Baton Rouge, Louisiana

Notes to the Basic Financial Statements (Continued)

Deferred outflows of resources of \$259,249 resulting from the employer contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability during the year ending December 31, 2019. Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions to be recognized in pension expense are as follows:

| Year Ended<br>December 31 | Net Amount<br>Recognized in<br>Pension Expense |
|---------------------------|--|
| 2020                      | \$ 244,983                                     |
| 2021                      | 76,739   |
| 2022                      | 223,792  |
| 2023                      | 198,055  |
| 2024                      | 59,274   |
| Thereafter                | 36,035   |
|                           | \$ 838,878                                     |

**Sensitivity of the District’s Proportional Share of the Net Pension Liabilities to Changes in the Discount Rate:**

The following presents the District’s proportionate share of the net pension liabilities of the plan, calculated using its respective discount rate, as well as what the District’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate:

|   | 1% Decrease<br>6.15% | Current<br>Discount Rate<br>7.15% | 1% Increase<br>8.15% |
|---|----------------------|-----------------------------------|----------------------|
| Employer's proportionate share of the net pension liability | \$ 6,760,863         | \$ 4,668,886                      | \$ 2,913,040         |

**Payables to the Pension Plan**

At December 31, 2019, the District did not have any contractually required contributions payable to the plan.

(11) Risk Management

The District is exposed to risks of loss in the areas of auto and property liability and surety bonds. All of these risks are handled by purchasing commercial insurance coverage. There have been no significant reductions in the insurance coverage during the year, nor have settlements exceeded coverage for the past three years.

CENTRAL FIRE PROTECTION DISTRICT NO. 4  
Baton Rouge, Louisiana

Notes to the Basic Financial Statements (Continued)

(12) Litigation

As of December 31, 2019, the District is not involved in any litigation.

(13) Board of Commissioners

The District is governed by a Board of Commissioners. The members receive no compensation or per diem allowances for their service.

(14) Compensation, Benefits, and Other Payments to Agency Head

The schedule of compensation, benefits, and other payments to the District's agency head is as follows:

| Purpose:               | <u>Stephen Branscum,<br/>Fire Chief</u> |
|------------------------|---|
| Salary                 | \$ 86,893                               |
| Benefits - insurance   | 20,040                                  |
| Benefits - retirement  | 25,202                                  |
| State supplemental pay | <u>6,000</u>                            |
| Total                  | <u>\$ 138,135</u>                       |

(15) Tax Abatement

The District is subject to industrial tax abatements granted by the Board of Commerce and Industry. The Louisiana Industrial Ad Valorem Tax Exemption Program is a state incentive program which offers an attractive tax incentive for manufacturers who make a commitment to jobs and payroll in the state. The program provides an 80% property tax abatement for an initial term of five years and the option to renew for five additional years. As a result of this program, the District's ad valorem tax revenues were reduced by approximately \$5,132 for the year ended December 31, 2019.

**REQUIRED  
SUPPLEMENTARY INFORMATION**

CENTRAL FIRE PROTECTION DISTRICT NO. 4  
Baton Rouge, Louisiana

Budgetary Comparison Schedule  
General Fund  
Year Ended December 31, 2019

|   | Budget              |                     | Actual              | Variance with<br>Final Budget |
|---|---------------------|---------------------|---------------------|-------------------------------|
|   | Original            | Final               |                     | Positive<br>(Negative)        |
| <b>Revenues:</b>                                  |                     |                     |                     |                               |
| Ad valorem taxes                                  | \$ 3,222,105        | \$ 3,222,105        | \$ 3,379,287        | \$ 157,182                    |
| Charges for services                              | 390,000             | 390,000             | 402,239             | 12,239                        |
| <b>Intergovernmental</b>                          |                     |                     |                     |                               |
| State revenue sharing                             | 300,000             | 300,000             | 298,656             | (1,344)                       |
| Fire insurance rebate                             | 130,000             | 130,000             | 121,762             | (8,238)                       |
| State supplemental pay                            | 245,000             | 245,000             | 201,750             | (43,250)                      |
| State grants                                      | 15,500              | 15,500              | 8,655               | (6,845)                       |
| Interest earnings                                 | 8,500               | 8,500               | 90,302              | 81,802                        |
| Miscellaneous                                     | 1,000               | 1,000               | 13,804              | 12,804                        |
| Total revenues                                    | <u>4,312,105</u>    | <u>4,312,105</u>    | <u>4,516,455</u>    | <u>204,350</u>                |
| <b>Expenditures:</b>                              |                     |                     |                     |                               |
| <b>Public safety -</b>                            |                     |                     |                     |                               |
| Salaries  | 2,318,105           | 2,318,105           | 2,287,145           | 30,960                        |
| Employee benefits                                 | 980,750             | 980,750             | 975,007             | 5,743                         |
| Contractual services                              | 553,750             | 526,648             | 525,724             | 924                           |
| Supplies  | 166,500             | 166,500             | 145,474             | 21,026                        |
| <b>Debt service -</b>                             |                     |                     |                     |                               |
| Principal retirement                              | 241,925             | 241,925             | 241,925             | -                             |
| Interest charges                                  | 12,575              | 12,575              | 11,752              | 823                           |
| Capital outlay                                    | 38,500              | 146,927             | 142,990             | 3,937                         |
| Total expenditures                                | <u>4,312,105</u>    | <u>4,393,430</u>    | <u>4,330,017</u>    | <u>63,413</u>                 |
| Excess (deficiency) of revenues over expenditures | -                   | (81,325)            | 186,438             | 267,763                       |
| <b>Other financing sources:</b>                   |                     |                     |                     |                               |
| Proceeds from the disposal of assets              | -                   | -                   | 27,069              | 27,069                        |
| Proceeds from issuance of debt                    | -                   | 81,325              | 81,325              | -                             |
| Total other financing sources                     | <u>-</u>            | <u>81,325</u>       | <u>108,394</u>      | <u>27,069</u>                 |
| Net changes in fund balance                       | -                   | -                   | 294,832             | 294,832                       |
| Fund balance, beginning                           | <u>4,228,024</u>    | <u>4,228,024</u>    | <u>4,228,024</u>    | <u>-</u>                      |
| Fund balance, ending                              | <u>\$ 4,228,024</u> | <u>\$ 4,228,024</u> | <u>\$ 4,522,856</u> | <u>\$ 294,832</u>             |



CENTRAL FIRE PROTECTION DISTRICT NO. 4  
Baton Rouge, Louisiana

Schedule of Changes in Total OPEB Liability and Related Ratios  
For the Year Ended December 31, 2019

|  | 2019         | 2018         |
|--|--------------|--------------|
| <b>Total OPEB Liability</b>                                      |              |              |
| Service cost   | \$ 73,849    | \$ 71,297    |
| Interest   | 120,868      | 105,124      |
| Changes in benefit terms   | -            | -            |
| Differences between expected and actual experience               | -            | -            |
| Changes in assumptions   | 106,863      | 137,027      |
| Benefit payments and net transfers                               | (1,203)      | (1,051)      |
| Net Changes  | 300,377      | 312,397      |
| Total OPEB liability - beginning                                 | 2,344,109    | 2,031,712    |
| Total OPEB liability - ending                                    | \$ 2,644,486 | \$ 2,344,109 |
| Covered employee payroll   | \$ 1,958,915 | \$ 1,944,228 |
| Total OPEB liability as a percentage of covered-employee payroll | 135.00%      | 120.57%      |

*This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.*

CENTRAL FIRE PROTECTION DISTRICT NO. 4  
Baton Rouge, Louisiana

Schedule of Employer's Share of Net Pension Liability  
Firefighters' Retirement System  
For the Year Ended December 31, 2019

| Plan<br>Fiscal<br>Year | Employer<br>Proportion<br>of the<br>Net Pension<br>Liability<br>(Asset) | Employer<br>Proportionate<br>Share of the<br>Net Pension<br>Liability<br>(Asset) | Employer's<br>Covered<br>Employee<br>Payroll | Employer's<br>Proportionate Share<br>of the Net Pension<br>Liability (Asset) as a<br>Percentage of its<br>Covered Employee<br>Payroll | Plan Fiduciary<br>Net Position<br>as a Percentage<br>of the Total<br>Pension Liability |
|------------------------|---|--|--|---|--|
| 6/30/2019              | 0.745601%   | \$ 4,668,886   | \$1,867,204                                  | 250.0%  | 73.96%   |
| 6/30/2018              | 0.719594%   | 4,139,161  | 1,721,751                                    | 240.4%  | 73.55%   |
| 6/30/2017              | 0.691389%   | 3,962,936  | 1,719,787                                    | 230.4%  | 73.55%   |
| 6/30/2016              | 0.618324%   | 4,044,398  | 1,492,046                                    | 271.1%  | 68.16%   |
| 6/30/2015              | 0.600954%   | 3,243,416  | 1,362,664                                    | 238.0%  | 72.45%   |

*This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.*

CENTRAL FIRE PROTECTION DISTRICT NO. 4  
Baton Rouge, Louisiana

Schedule of Employer Contributions  
Firefighters' Retirement System  
For the Year Ended December 31, 2019

| <u>Year</u> | <u>Contractually<br/>Required<br/>Contribution</u> | <u>Contributions in<br/>Relation to<br/>Contractually<br/>Required<br/>Contribution</u> | <u>Contribution<br/>Deficiency<br/>(Excess)</u> | <u>Employer's<br/>Covered<br/>Employee<br/>Payroll</u> | <u>Contributions<br/>as a % of<br/>Covered<br/>Employee<br/>Payroll</u> |
|-------------|--|---|---|--|---|
| 2019        | \$506,487  | \$506,487   | \$ -  | \$ 1,867,204   | 27.13%  |
| 2018        | 456,264  | 456,264   | -   | 1,721,751  | 26.50%  |
| 2017        | 444,995  | 444,995   | -   | 1,719,787  | 25.88%  |
| 2016        | 391,662  | 391,662   | -   | 1,492,046  | 26.25%  |
| 2015        | 371,326  | 371,326   | -   | 1,362,664  | 28.25%  |

*This schedule is intended to show information for 10 years. Additional years will be displayed as they become available.*

CENTRAL FIRE PROTECTION DISTRICT NO. 4  
Baton Rouge, Louisiana

Notes to the Required Supplementary Information

(1) Budgets and Budgetary Accounting

The budget for the General Fund for fiscal year ending December 31, 2019 were prepared on the modified accrual basis of accounting, consistent with generally accepted accounting principles (GAAP).

The District follows these procedures in establishing the budgetary data reflected in the financial statements:

- a. Prior to January 1, the Fire Chief submits to the Board a proposed budget for the ensuing year. The operating budget includes proposed expenditures and the means of financing them.
- b. A public hearing is held on the proposed budget at least ten days after publication of the call for a hearing.
- c. After the holding of the public hearing and completion of all action necessary to finalize and implement the budget, the budget is legally adopted prior to the commencement of the fiscal year for which the budget is being adopted.
- d. All budgetary appropriations lapse at the end of each fiscal year.
- e. The budget is adopted on a basis consistent with generally accepted accounting principles (GAAP). Budgeted amounts included in the accompanying financial statements are as originally adopted or as finally amended by the Fire District.

(2) Pension Plan

Changes of assumptions about future economic or demographic factors or of other outputs were recognized in pension expense using the straight-line amortization method over a closed period equal to the average of the expected remaining service lives of all employees that were provided with pensions through the pension plan. These assumptions include the rate of investment return, mortality of plan members, rate of salary increase, rates of retirement, rates of termination, rates of disability, and other various factors that have an impact on the cost of the plan.

(3) Other Postemployment Benefits

Significant key assumptions used in the valuation are turnover and retirement rates, healthcare trend and claims costs assumptions, mortality assumption, and discount rate assumptions. There were no changes of benefit terms or signification changes in assumptions used in the calculation.

**INTERNAL CONTROL,  
COMPLIANCE  
AND OTHER MATTERS**

# KOLDER, SLAVEN & COMPANY, LLC

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INDEPENDENT AUDITOR'S  
REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE  
AND OTHER MATTERS BASED ON AN AUDIT  
OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

\* A Professional Accounting Corporation

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Board of Commissioners  
Central Fire Protection District No. 4  
Baton Rouge, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities and the major fund of the Central Fire Protection District No. 4 (the District), as of and for the year ended December 31, 2019, and the related notes to the financial statements, which comprise the District's basic financial statements and have issued our report thereon dated May 19, 2020.

### Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies, and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did identify a certain deficiency in internal control, described in the accompanying summary schedule of current and prior year audit findings and management's corrective action plan as item 2019-001 that we consider to be a material weakness.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

## **The District's Response to Findings**

The District's response to the findings identified in our audit is described in the accompanying summary schedule of current and prior year audit findings and management's corrective action plan. We did not audit the District's response and, accordingly, we express no opinion on it.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. Under Louisiana Revised Statute 24:513, this report is distributed by the Louisiana Legislative Auditor as a public document.

***Kolder, Slaven & Company, LLC***  
Certified Public Accountants

Baton Rouge, Louisiana  
May 19, 2020

CENTRAL FIRE PROTECTION DISTRICT NO. 4  
Baton Rouge, Louisiana

Summary Schedule of Current and Prior Year Audit Findings  
and Management's Corrective Action Plan  
Year Ended December 31, 2019

Part I. Current Year Findings and Management's Corrective Action Plan

A. Compliance Findings-

There were no findings reported under this section.

B. Internal Control Findings-

**2019-001 Inadequate Segregation of Accounting Functions**

Fiscal year initially occurred: 2017

CRITERIA: The District should have a control policy according to which no person should be given responsibility for more than one related function.

CONDITION: The District did not have adequate segregation of functions within the accounting system.

CAUSE: Due to the size of the District, there are a limited number of available employees.

EFFECT: The District has employees that are performing more than one related function.

RECOMMENDATION: The District should establish and monitor mitigating controls over functions that are not completely segregated.

MANAGEMENT'S CORRECTIVE ACTION PLAN: Due to the size of the operations and the cost-benefit of additional personnel, it may not be feasible to achieve complete segregation of duties.

Part II. Prior Year Findings

A. Compliance Findings-

There were no findings reported under this section.

B. Internal Control Findings-

**2018-001 Qualified Staff Person**

Fiscal year finding initially occurred: 2015

CONDITION: The District did not have a staff person with the necessary qualifications and training to apply GAAP in recording their financial transactions or to prepare their financial statements and related notes.



CENTRAL FIRE PROTECTION DISTRICT NO. 4  
Baton Rouge, Louisiana

Summary Schedule of Current and Prior Year Audit Findings  
and Management's Corrective Action Plan (Continued)  
Year Ended December 31, 2019

RECOMMENDATION: The District should evaluate the cost-benefit of establishing internal controls over the preparation of the financial statements and related notes in accordance with GAAP.

CURRENT STATUS: Resolved.

**2018-002 Inadequate Segregation of Accounting Functions**

Fiscal year initially occurred: 2017

CONDITION: The District did not have adequate segregation of functions within the accounting system.

RECOMMENDATION: The District should establish and monitor mitigating controls over functions that are not completely segregated.

CURRENT STATUS: Unresolved (See finding 2019-001).