

**CENTRAL FIRE PROTECTION DISTRICT #4
BOARD OF COMMISSIONERS MEETING**

May 19, 2020

Minutes

Roll Call

Members Present:

Chuck Langlois, Secretary
Kevin Rogers O.D.
Ken Montgomery
Scott Browning, DDS

Guests Present:

Stephen Branscum, Fire Chief
Emily Clark
Donnie Abadie

6:00PM start

Opening Prayer, Stephen Branscum, Fire Chief

Amendment to agenda:

Scott Browning made a motion to add an item to the agenda and defer Items #6 and #7. Ken Montgomery seconded. All members present approved amendments to agenda.

Old Business: NONE

New Business:

Item #1 Discussion and election of Board Chairman.

Chuck Langlois nominated Don E. Abadie Jr. for Board Chairman to fill the vacant spot. He spoke of Mr. Abadie's character and upbringing. Mr. Abadie then spoke regarding his current full-time job and life. Scott Browning and Chief Branscum gave their opinion regarding this nomination. All members were in favor of this nomination.

Chuck Langlois made a motion to elect Don E. Abadie Jr. for Board Chairman. Ken Montgomery seconded; all members approved the motion.

Item #2 Review and acceptance of minutes from March 17th regular meeting.

Kevin Rogers made a motion to accept minutes from the March 17th regular meeting. Scott Browning seconded. All members present approved the motion.

Item #3 Review and acceptance of financial reports for the months of March and April

Chuck Langlois made a motion to accept financial reports for the month of March and April. Kevin Rogers seconded. All members present approved the motion.

Item #4 Review and approval of resolution 2020-03 concerning 2019 Compliance Questionnaire.

This document is a new requirement per the Louisiana Legislative Auditor. Kevin Rogers made a motion to approve Resolution 2020-03 Compliance Questionnaire. Chuck Langlois seconded. All members present approved the motion.

Item #5 Review of annual BOC Financial Disclosures.

Members reviewed required financial disclosures for FY 2019.

Item #6 Approval of resolution setting millage rates for 2020.

This item is deferred until needed information is collected from EBR Tax Assessor's Office.

Item #7 Approval of resolution setting service fee rates for 2020.

This item is deferred until needed information is collected from EBR Tax Assessor's Office.

Item #8 Discussion and approval of use of funds from fund balance to purchase new bunker gear.

Chuck Langlois made a motion to approve Budget Supplement 20-001 to replace bunker gear that is approaching its end of service life. Kevin Rogers seconded. All members present approved the motion.

Item #9 Discussion and approval of use of funds from fund balance to purchase new medical equipment.

Scott Browning made a motion to approve Budget Supplement 20-001 to replace AED's and portable suction units for transition to AEMT. Chuck Langlois seconded. All members present approved the motion.

Item #10 Administrative Matters

COVID-19

We had two employees test positive, they are back at work now.

Personnel Updates

Continued increase in hours for employees off injured or sick in 2020. Currently have two off, one injured and one sick.

Update on 2020 Engines

Both engines are still in production. One is further ahead currently in painting stage. No date yet on when we will take possession of these new engines.

ADDITIONS TO AGENDA

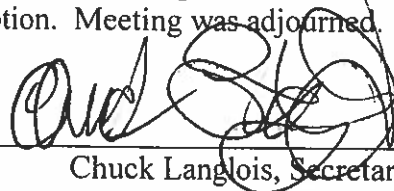
Item #11 Discussion and approval of use of funds from fund balance to purchase new rescue equipment.

This item was added due to recent MVA call and rescue equipment failed to work properly. Further inspection of all equipment was done after that and determined new rescue equipment is required.

Scott Browning made a motion to approve Budget Supplement 20-001 to replace hydraulic hoses on engines. Kevin Rogers Seconded. All members approved the motion.

Motion to Adjourn

There being no further business presented before this board Scott Browning made a motion to adjourn the meeting. Chuck Langlois seconded the motion. All members present approved motion. Meeting was adjourned.



Chuck Langlois, Secretary