

**CENTRAL FIRE PROTECTION DISTRICT #4  
BOARD OF COMMISSIONERS MEETING**

March 16, 2021

Minutes

**Roll Call**

Members Present:

Don Abadie  
Chuck Langlois, Secretary  
Kevin Rogers  
Ken Montgomery  
Scott Browning

Guests Present:

Stephen Branscum, Fire Chief  
Emily Clark

**Opening Prayer**

**Item #1      Review and acceptance of minutes from February 23rd<sup>th</sup> regular meeting.**

Kevin Rogers made a motion to accept the February 23rd meeting minutes as presented. Scott Browning seconded. All members present approved the motion.

**Item #2      Review and acceptance of financial reports for the month of February.**

Kevin Rogers made a motion to accept financial reports for the month of February. Chuck Langlois seconded. All members present approved the motion.

**Item #3      Review and approval of resolution 21-002 concerning 2020 compliance questionnaire.**

Kevin Rogers made a motion to approve resolution 21-002 regarding the 2020 compliance questionnaire for Kolder, Slaven and Company. Scott Browning seconded. All members present approved the motion.

**Item #4      Review and approval of Budget Supplement 21-01 to allocate matching funds for the AFG grant award.**

Chief Branscum presented the BOC with an update regarding the AFG grant. Purchased for the trucks were battery-operated ram and combi tools.

Scott Browning made a motion to accept budget supplement 21-01 to match the funds for the AFG grant. Ken Montgomery seconded. All members present approved the motion.

**Item #5      Review and Approval of 2021 Employee Manual.**

Chief Branscum presented and reviewed 2021 Employee manual. Chuck Langlois made a motion to approve the 2021 Employee Manual. Ken Montgomery seconded. All members present approved the motion.

**Item #6      Presentation of 2020 CFD Annual Report**

**Item #7      Administrative Matters**

**Update on April 24<sup>th</sup> Tax Renewal Election**

Everything on time for this, estimated cost is in line with projected amounts. Currently awaiting word from the State Bond Commission for their approval.

**Update on 2020 Financial Audit**

Kolder, Slaven and Co have completed the onsite portion of audit and should be complete within a few weeks.

**Update on 2021 hiring process**

Rookie school started 3/16/2021 with 8 individuals (4 for District 6 and 4 for us).

**Motion to Adjourn**

There being no further business presented before this board Chuck Langlois made a motion to adjourn the meeting. Ken Montgomery seconded the motion. All members present approved motion. Meeting was adjourned.



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Chuck Langlois, Secretary