

**CENTRAL FIRE PROTECTION DISTRICT #4  
BOARD OF COMMISSIONERS MEETING**

August 17, 2021

Minutes

**Roll Call**

Members Present:

Don Abadie  
Scott Browning  
Chuck Langlois, Secretary  
Kevin Rogers  
Ken Montgomery

Guests Present:

Stephen Branscum, Fire Chief  
Emily Clark, Secretary to the Fire Chief

**Opening Prayer**

**Item #1      Review and acceptance of minutes from the June 15<sup>th</sup> regular meeting.**

Kevin Rogers made a motion to accept the June 15<sup>th</sup> meeting minutes as presented. Scott Browning seconded. All members present approved the motion.

**Item #2      Review and acceptance of financial reports for the month of June.**

Kevin Rogers made a motion to accept the financial reports for the month of June. Chuck Langlois seconded. All members present approved the motion.

**Item # 3      Review and acceptance of financial reports for the month of July.**

Scott Browning made a motion to accept the financial reports for the month of July. Chuck Langlois seconded. All members present approved the motion.

**Item #4      Review and consideration to approve purchase of ESO – Electronic Health Records reporting software.**

Chief Branscum advised that the Board that there were recent developments that presented further options related to this reporting software purchase. As a result, Chief Branscum requested that this item be deferred to allow CFD time to look into the newer options. Kevin Rogers made a motion to defer the item until the

other options had been reviewed. Scott Browning seconded. All members present approved the motion.

**Item # 5      Administrative matters**

**Update of construction progress.**

Chief Branscum reviewed the progress of the remodel at Station 31. The project is substantially complete, with only minor work left to be done in a couple of areas.

**Recruit Update**

Recruits have finished all of their Firefighter and EMR training. The Recruit Firefighters started on the floor on July 16. They began a hybrid EMT program on 8/16/2021, and will be complete with that course in approximately 11 weeks.

**WC Renewal**

CFD received our Worker's Compensation renewal. Our rates went up this year as a result of claims and an increase in payroll. Our rates are still below \$100,000 for the year.


**EMS / AEMT Update**

The AEMT program is being finalized. There is one candidate left to test national registry. Supplies are being ordered, RMS software is being vetted and we are getting the QA/QI portion of the program lined up. We are tentatively looking at a September timeframe to roll out the program.

EMS has received approximately 12 surge ambulances to assist in the high call volume attributed to COVID-19. Central is housing 2 of these units. One is at St. 32 and the other is at St. 35. We will house these units for the duration of the contract they are under.

**Motion to Adjourn**

There being no further business presented before this board Chuck Langlois made a motion to adjourn the meeting. Ken Montgomery seconded the motion. All members present approved motion. Meeting was adjourned.

  
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Chuck Langlois, Secretary